

## **Health & Social Distancing Plan for Summer Camp: Policies & Procedures**

### **Check-In/Check-out Procedures**

Check-in and check-out will take place outdoors on CREATE's porch. If there is a line to check in, people must remain 3 feet apart while waiting for their turn. When a camper is checked in, they will be directed to the entrance reserved exclusively for their camp group (CREATE front door, CREATE gallery door, or building front door). Parents must remain outside, and may not enter the building.

At check-in, all campers will have their temperature checked and recorded daily. Any camper registering an elevated temperature will have their temperature checked a second time after a short wait. Campers with elevated temperatures or other symptoms will not be permitted to attend camp that day.

**All parents will be required to complete a Camp Checklist & Disclaimer Form, and a Summer Camp Health Form.** Please complete both forms ASAP, along with a pickup authorization form, which can all be found at the links below. Both forms **MUST** be completed in order for campers to participate, and separate

- **CREATE Camp Checklist & Disclaimer Form:** <https://forms.gle/zv9UMFAgBBEVUf1HA>
- **CREATE 2021 Summer Camp Health Form:** <https://forms.gle/ijmHW9XhJkn3psS8>
- **Pickup Authorization Form:** <https://forms.gle/FQaT8J9UqwsDPkDi8>

**All campers must arrive with their own face masks.** Any camper arriving without a face mask will not be allowed to enter the building. Additionally, each camper must bring a reusable water bottle and a bag lunch that does not require refrigeration. *[Please note: campers will no longer have access to the water cooler. A staff member will refill water bottles, but for sanitary purposes we will no longer be providing cups. **Reusable water bottles are required.**]*

At pick up time, parents will remain on the porch while staff members bring their children out of the building. Parents who need to pick up their children early must wait on the porch as well.

### **Camp Group Procedures**

Campers will be placed in an assigned group, and will remain with the same group for the entire week. Campers **WILL NOT** be allowed to switch groups after assignments have been made. Each group will have an assigned studio (Studio A, B, or C), which will serve as their dedicated space for art, lunch, and recreation time for the entire week. Each group must remain within

their assigned studio, and may not enter another studio without staff permission. We are aware that CREATE campers are used to socializing with all campers, not just those within their groups, however, in accordance with Maryland Department of Health regulations, we will strictly enforce the rule that campers may only socialize among their assigned group.

Each group will consist of no more than 8 campers and 1 teaching artist. Seats will be placed 3 feet apart, and campers will be assigned seats to use throughout the week. Campers will not be allowed to rearrange their seating assignments or to move chairs closer together.

Please note: Campers will be expected to follow the rules and procedures for keeping groups separated and for following our social distancing procedures. Parents will be required to immediately pick up campers who are unable to follow procedures, or who have other disciplinary issues. For repeated infractions, campers will be permanently removed from camp for the remainder of the session.

All campers, teaching artists, and CREATE staff will wear masks during the camp day. Masks may be removed during the lunch period, but will be required to be put back on when the lunch period ends.

Campers will be given a dedicated set of art materials that they will use throughout the week. Campers may not share art supplies amongst each other. If a camper requires additional materials, a staff member will provide them with the needed supplies.

### **Restroom Procedures**

CREATE shares restrooms with all first floor tenants in our building. In order to minimize exposure, our bathroom procedures have been amended. Staff members will escort campers to the bathroom in pairs. The middle stall in each bathroom (there are 3 stalls per bathroom) will remain empty in order to facilitate appropriate spacing. Campers will wash and sanitize their hands thoroughly when finished. CREATE staff will ensure that no other people (campers, staff, building tenants, etc.) enter the bathrooms while in use by campers. Bathrooms are cleaned daily by building management.

### **Cleaning Procedures**

CREATE takes very seriously the need to keep our space cleaned and disinfected. At the end of each camp day, our space will be thoroughly cleaned, with all tables and chairs being wiped down and disinfected, along with door handles and other high-touch areas. Additionally, staff members will come around throughout the day to perform spot cleaning as needed, including before and after lunch. CREATE staff will keep a daily log of cleaning times and procedures.

All campers will be directed throughout the day to wash their hands or use hand sanitizer. Daily, we will review hand washing and sanitizing procedures, and will provide hand sanitizer in each classroom. Additionally, we will review the proper way to wear masks, including the proper way to remove them for lunch and to safely put them back on.

### **Illness Policy**

Any camper who shows any signs of illness during the camp day will be removed from their camp group by a staff member, and must be immediately picked up by a parent or guardian. Any camper who has been exposed to COVID, or who has a family member exposed to COVID or showing COVID symptoms, may not return to camp until they have been cleared by a healthcare provider.

Per the Maryland Department of Health regulations, if a camper is found to have a confirmed or probable case of COVID, members of that camper's group will need to quarantine following CDC guidelines, and may not return to camp until the quarantine period has ended, and the camper has obtained clearance from their primary care physician.

Additionally, in the event of a possible COVID exposure, CREATE's space will be immediately given extra deep cleaning and disinfecting.