

## Health & Social Distancing Plan for No School Day Camp: Policies & Procedures

### Check-In/Check-out Procedures

Check-in and check-out will take place outdoors on CREATE's porch. If there is a line to check in, people must remain 3 feet apart while waiting for their turn. When a camper is checked in, they will be directed to the entrance reserved exclusively for their camp group (CREATE front door or building front door). Parents must remain outside during pick up and drop off, and may not enter CREATE or the lobby of the building.

**All parents will be required to complete a Program Checklist & Disclaimer Form, and a Program Health Form.** Please complete both forms no more than 48 hours before the start of the camp session. Both forms **MUST** be completed in order for campers to participate, and a separate Health Form must be completed for each child (the Checklist & Disclaimer Form can be completed once per family per camp day). If your child is registered for more than one day of camp, completed forms will need to be submitted before each camp session.

- **CREATE Camp Checklist & Disclaimer Form:** <https://forms.gle/PoWwGzxadWnb4F8aA>
- **CREATE No School Day Camp Health Form:** <https://forms.gle/SxkaoMhEXocSaLRL9>

**Program participants will be required to bring a face mask and wear it throughout the day.**

Masks will only be removed while campers are actively eating or drinking. Any camper who does not have a mask, or whose mask becomes unusable, will be provided with a disposable face mask by CREATE staff.

Each camper must bring a reusable water bottle and a bag lunch that does not require refrigeration (please pack a separate snack if your child will be staying for aftercare). **All food must be completely NUT-FREE.** *[Please note: for sanitary purposes, campers are not allowed to access the water cooler. A staff member will refill water bottles upon request.]* At pick up time, parents will remain on the porch while staff members bring their children out of the building. Parents who need to pick up their children early must wait on the porch as well.

### Social Distancing Procedures

Each group will consist of no more than 10 children, one teaching artist, and one supervising staff member (with the possible addition of a studio volunteer). Tables are spaced apart, and no more than 2 campers will sit at each 6-foot table. Campers will not be allowed to change seating or move chairs closer.

Please note: Participants are expected to follow our safety and social distancing rules and procedures. Parents will be required to immediately pick up participants who are unable to follow safety and health procedures, or who have other disciplinary issues. For repeated infractions, campers will be permanently removed from the program for the remainder of their registered camp days, with no refund.

provided for the remaining days.

All participants, teaching artists, volunteers, and CREATE staff will wear face masks during the program day. Masks may be removed during the lunch period, while campers are actively eating or drinking.

Campers will be given a dedicated set of art materials to use throughout the camp day, and will not share supplies with other campers. If additional materials are required, a staff member or teaching artist will provide them.

### **Restroom Procedures**

CREATE shares restrooms with all first-floor tenants in our building. Staff members escort campers to the bathroom in small groups. Campers will wash and sanitize their hands thoroughly when finished. CREATE staff will ensure that no other people (campers, staff, building tenants, etc.) enter the bathrooms while in use by campers. Bathrooms are cleaned daily by building management.

### **Cleaning Procedures**

CREATE takes very seriously the need to keep our space cleaned and disinfected. At the end of each camp day, our space will be thoroughly cleaned, with all tables and chairs being wiped down and disinfected, along with door handles and other high-touch areas. Additionally, staff members will come around throughout the day to perform spot cleaning as needed, including before and after lunch.

### **Illness Policy**

**If your child is showing any signs of illness, please do not bring them to camp.**

Any camper who shows any signs of illness during the camp day will be removed from their camp group by a staff member, and must be **immediately** picked up by a parent or guardian.

**Any camper who has been exposed to COVID, or who has a family member exposed to COVID or showing COVID symptoms, may not return to camp until they have been cleared by a healthcare provider. Please notify CREATE immediately if you learn that your child has been exposed to COVID or has received a COVID diagnosis.**

Per the Maryland Department of Health regulations, if a camper is found to have a confirmed or probable case of COVID, members of that camper's group will need to quarantine following CDC guidelines, and may not return to camp until the quarantine period has ended, and the camper has obtained clearance from their primary care physician.

Additionally, in the event of a possible COVID exposure, CREATE's space will be immediately given extra deep cleaning and disinfecting.

